



## State of New Jersey

DEPARTMENT OF THE TREASURY  
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**November 21, 2018**

**To: All Interested Vendors {Bidders}**

**Re: Bid Solicitation # 19DPP00272  
T2581-Auctioneering Services: Internet Auctions to Sell Surplus Property**

**Quote Submission Due Date: December 5, 2018 (2:00 p.m. Eastern Time)**

### **Bid Amendment #1**

The following constitutes Bid Amendment #1 to the above referenced Bid Solicitation:

- This Bid Amendment includes answers to questions; and
- Please note that for all additions, deletions, clarifications and modifications to the Bid Solicitation, please refer to the Revised Bid Solicitation entitled "T2581 Revised Bid Solicitation 112118".

It is the sole responsibility of the Vendor {Bidder} to be knowledgeable of all of the additions, deletions, clarifications, and modifications to the Bid Solicitation and/or the New Jersey Standard Terms and Conditions relative to this Bid Solicitation as set forth in all Bid Amendments.

All other instructions, terms, and conditions of the Bid Solicitation shall remain the same.

**Bid Solicitation #19DPP00272**  
**T2581 – Auctioneering Services: Internet Auctions to Sell Surplus Property**

**Answers to Questions**

Where applicable, each question references the appropriate Bid Solicitation section.

#	Bid Solicitation Section Reference	Question (Bolded) and Answer
1	PDF Documents	<p><b>When trying to open a Portable Document Format (PDF) document I am receiving an error message and are unable to access the PDF document. How should I proceed?</b></p> <p>It is recommended that users utilize Internet Explorer to view PDF documents. Certain PDF forms cannot be opened in the Chrome or Firefox built in PDF viewers that are enabled by default. If using Chrome or Firefox it is recommended that the file is downloaded instead by clicking the download button in the upper right-hand corner of the browser after an error message is received. An alternative option is to disable the built in PDF viewers in Chrome or Firefox.</p>
2	Required Bid Solicitation Documents	<p><b>Should I check that I have properly completed and attached all of the required documents with my submitted Quote?</b></p> <p>Yes. Prior to the Quote Opening Deadline, a Vendor {Bidder} should review the documents comprising the submitted Quote to ensure that all of the required documents have been completed and attached. Oftentimes a Quote is deemed nonresponsive because a Vendor {Bidder} fails to attach a required form or attaches a blank form. To review a submitted a Quote a Vendor {Bidder} should log into NJSTART and review each document attached to the Quote submission. Instructions on how to review a submitted Quote can be found in the Divisions Quick Reference Guide entitled, How to Review a Submitted Quote- which is available NJSTART Vendor Support Page under Vendor Reference Guides.</p>
3	Section 4.4.4.6 Financial Capability of the Vendor {Bidder}	<p><b>Would the State be willing to accept compiled financials with footnotes, or a copy of a tax return, as an alternative for small businesses that have not had a previous need to be audited by an independent firm?</b></p> <p>Yes. A compiled set of financials are acceptable in lieu of an audited set of financials. Tax returns are also acceptable, but only if the aforementioned financials are not available.</p>