SPECIAL INSTRUCTIONS

SURPLUS SALE - of NON-ESSENTIAL, OBSOLETE, and/or UNUSABLE EQUIPMENT

Inspection: Bidders are urged to examine items offered for sale before they bid.

Viewing Hours:

MILTON J. WOMACK WAREHOUSE

Monday – Friday, 9 a.m. to 2 p.m. except Lunch 12 p.m. to 1 p.m.

Contact Person: Barry Hanson @ 225-273-6423 or bhanson@brec.org

MILTON J. WOMACK – P&E

Monday – Friday, 9 a.m. to 3 p.m.

Contact Person: Daijah Duncan @ 225-228-2962 or daijah.duncan@brec.org

MILTON J. WOMACK – IRP ROOM

Monday – Friday, 8 a.m. to 2 p.m.

Contact Person: Robert Johnson @ 225-268-1371 or robert.johnson@brec.org

MILTON J. WOMACK – HUMAN RESOURCES

Monday – Friday, 9 a.m. to 2 p.m.

Contact Person: Terri Williams @ 225-273-6430 or terri.williams@brec.org

HIGHLAND ROAD PARK

Monday – Friday, 8 a.m. to 8 p.m.

Contact Person : Dominique Barlow @ 225-272-9200 x 1545 or dbarlow@brec.org

CEDAR RIDGE PARK

Monday – Friday, 3 a.m. to 7 p.m.

Contact Person: Tyriek York @ 225-229-3966 or tyriek.york@brec.org

ZOO

Monday – Friday, 8 a.m. to 3 p.m.by Appointment Only

Contact Person: Kesei Kelly @ 225-775-3877 x 6210 or kkelly@brec.org

Right to Reject Bids: BREC reserves the right to reject any and all bids.

Bid Opening: Successful bidders will be contacted after the sale ends.

Payment: Upon acceptance by the BREC Commission on Wednesday, December 17, 2025, successful bidders are required to deliver payment WITHIN 3 DAYS of receiving an invoice from Municibid. **All bidders will pay Municibid**. All invoices must be paid before equipment is picked up and you must bring copy of paid invoice with you to pick up items.

Important: *See next page for special regulations*

SURPLUS SALE REGULATIONS

1 ***No Warranty***
All surplus property is offered for sale A *as is* @. No warranty is expressed or implied.

2 ***Inspection***
All property is open to inspection at stated times. Bidders are responsible for examining the property to determine its condition. BREC makes no guarantee of condition. ***Items may not be in working condition. Parts and/or components may be missing.***

3 ***Payment Deadline***
Successful bidders must make payment (for total sum due) within ***3 days from the date that invoices are received.*** **The Commission will meet on Wednesday, December 17, 2025. No equipment may be removed until after this date & payment is made in full to Municibid.**

4 ***Pick-Up and Delivery of Goods***
Bidders are responsible for accepting and taking possession of their property at a place

designated by BREC during normal business hours. Bidders are responsible for providing the necessary equipment and transportation to pick-up their goods. **Pick up of equipment may begin on Thursday, December 18, 2025, after payment is made to Municibid.**

5 ***Forfeiture for Non-Payment***

Successful bidders must pay the full amount of their bid before any items are removed. [i]Failure to make full payment may result in forfeiture of the entire bid. **Items not removed by Friday, January 16, 2026, after acceptance of bids are forfeited by the bidder. BREC reserves the right to dispose of these items at their discretion.**

6 ***Partial Payment Not Permitted***

Successful bidders are required to pay for and take delivery of goods on all their accepted bids. Partial payment for individually selected items is not allowed. Failure to make full payment will result in the forfeiture of the items; and the property may be offered for sale to the next high bidder or at the next surplus sale.

7 ***Employee Bids***

Employees **may not bid on property.** Bids from employees will not be considered.

[ii] Revised 11/24/2025.